



# **NARACOORTE P&A SOCIETY INC**

ABN 83 067 253 542

176 Smith St (PO Box 533) Naracoorte SA 5271  
0418 813 214 grounds@naracoorteshowgrounds.com.au  
www.naracoorteshowgrounds.com.au

## **APPLICATION FOR HIRE OF GROUNDS**

*Applications must be completed by an authorised representative*

**Responsible person name:** \_\_\_\_\_ **Official position:** \_\_\_\_\_

**Business/Organisation/Club name:** \_\_\_\_\_

**Tax invoice address:** \_\_\_\_\_

\_\_\_\_\_ **Post code:** \_\_\_\_\_

**Responsible person phone no:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Public Liability Insurance Company:** \_\_\_\_\_

**Policy Number:** \_\_\_\_\_ **Expiry Date:** \_\_\_\_\_

**Covid marshal name:** \_\_\_\_\_ **Covid marshal phone:** \_\_\_\_\_

### **CREDIT CARD BOND**

**Name on Card:** \_\_\_\_\_

**Card number:** \_\_\_\_\_ **Expiry:** \_\_\_\_\_ **CVV:** \_\_\_\_\_

*This card will only be charged in the event of damage or the hired area requiring professional cleaning services following this hire.*

I/we acknowledge that:

The insurance for merchandise/vehicles/machinery/animals/persons/public is our responsibility.

We agree to abide by the terms of hire of the Naracoorte Showgrounds, including the use of Incident Report forms.

If we are responsible for an event where camping and/or stabling is used it is our responsibility to collect all monies necessary from those persons using such facilities and pay these in full to the Naracoorte P&A Society Inc. Failure to collect monies from such persons is our responsibility and we agree to cover any costs that we may not have sufficiently recovered from the use of these facilities for our event.

COVID – I/we have attached our Covid Safe Plan/Covid Management Plan to this application. All current Government regulations regarding Covid will be adhered to when hiring/using the Naracoorte Showgrounds facilities.

By signing this form, I declare that I am authorised to sign on behalf of the organisation/club/business/group/individual that will be responsible for insurance and fees associated with hiring the Naracoorte Showgrounds facilities and agree to be bound by the terms and conditions of hire.

**Authorised signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*See over page for hire rates*



## NARACOORTE SHOWGROUNDS HIRE RATES (From 1/9/2021)

25% discount for not-for-profit & community groups

Hire Start Date: \_\_\_\_\_ Hire Finish Date: \_\_\_\_\_

### TYPE OF HIRE REQUIRED:

### ALL RATES ARE PER DAY & GST INCLUSIVE

<u>Facility</u>	<u>Commercial rate</u>	<u>Discount rate</u>	<u>No. days required</u>	<u>Total</u>
<b>Main Oval</b> (including use of Bar)	\$215	\$161.25	@ _____	\$ _____
<b>'The Members'</b> (hall, kitchen, toilets)	\$250	\$187.50	@ _____	\$ _____
<b>'The Members'</b> (boardroom, kitchen, toilets)	\$150	\$112.50	@ _____	\$ _____
<b>Professional clean</b> ( <i>The Members Rooms</i> )		\$(quote)		\$ _____
(to be paid if you choose to have a professional clean following your booking, rather than cleaning yourself)				
<b>Cartwright Pavilion</b>	\$290	\$217.50	@ _____	\$ _____
<b>Sheep Pavilion</b>	\$350	\$262.50	@ _____	\$ _____
	(plus \$1/hd for sheep)		@*No. of sheep _____	\$ _____
<b>Stabling</b> (per stable)	\$15	\$11.25	@*No. stables/nights ____ / ____	\$ _____
<b>Camping</b> (includes use of amenities block)				
Powered (1-2 people)	\$22	\$16.50	@*No. of sites/days ____ / ____	\$ _____
Powered (3+ people)	\$25	\$18.75	@*No. of sites/days ____ / ____	\$ _____
Un-powered (1-2 people)	\$15	\$11.25	@*No. of sites/days ____ / ____	\$ _____
Un-powered (3+ people)	\$18	\$13.50	@*No. of sites/days ____ / ____	\$ _____

### EXTRAS

### FLAT RATE

<b>Shower</b> (already included if camping)	\$5 each	@ _____	\$ _____
<b>Trestle/table hire</b>	\$6 each	@ No. required _____	\$ _____
<b>Chair hire</b>	\$1 each	@ No. required _____	\$ _____
<b>Other expenses</b> (as negotiated)	Bonds, sawdust, removal of sheep pens etc	_____	\$ _____

**TOTAL:** \$ \_\_\_\_\_

**Pay by Cheque**      Make cheques payable to:      Naracoorte P&A Society Inc

### **Pay by EFT**

Account details

Acct name:      Naracoorte P&A Society

BSB#              083-088

Acct#             573833931

**Reference:**      **Please use your last name/club name or issued tax invoice number as a reference and attach receipt from your bank to this form**



## **NARACOORTE SHOWGROUNDS - TERMS & CONDITIONS OF HIRE**

- The grounds/pavilions/stables must be left in the same state as when they were hired.
- All hirers must provide a credit card bond at the time of hire. These details will be kept confidential. They will only be used if the hired facility is damaged during the period of hire, or the facility requires the services of a professional cleaner when the hirer has failed to leave the facility clean.
- Any damage must be reported to the Society as soon as possible.
- Setting up for your event and dismantling is the responsibility of the hirer. This includes the use of 'power boxes' on the main arena. Power boxes will not be provided by the Society but can be hired from local hire suppliers. Limited trestles and chairs are available for hire from the Society.
- The Society does not have a rubbish collection and so the hirer is responsible for rubbish removal. There are numerous drums made available for your use, and these must be emptied within 2 days of the completion of your event for hygiene reasons. The Society can arrange a contractor for this purpose at your cost.
- Major events could be charged for power if the anticipated usage is high.
- Toilet blocks will be cleaned and stocked before your hire booking. If large numbers are expected, then the cleaning and restocking of paper etc. during the event is the hirer's responsibility, or the Society can arrange a contractor at your cost.
- Hirers are required to follow all current SA Health Covid guidelines and comply with current government regulations.
- Hirers must submit a copy of their SA Covid Safe Plan or SA Covid Management Plan to the Society prior to their period of facility hire.
- It is the responsibility of the hirer to ensure that the maximum capacity of any hired area is not exceeded with persons attending your event, as per SA Health guidelines.
- The Society has a Covid Safe Plan for the Showgrounds, with an active QR code for Check-in. We request all hirers and their guests Check-in on arrival at the Showgrounds.
- All hire fees must be paid within 30 days of hire.
- Liquor licensing is the responsibility of the hirer.
- Noise must be kept within the Naracoorte Lucindale Council limits and Environmental Protection authority guidelines.
- Smoking is prohibited inside all buildings.
- When livestock are on the Showgrounds, they must be tethered/yarded/stabled or in the control of a capable adult handler (or adult supervision of a junior handler) and the vehicle access gates should be closed (but not locked).
- No fires/campfires are to be lit on the Showgrounds.